

THE MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL
HELD ON WEDNESDAY, 8TH JULY 2015, COMMENCING AT 7.00 P.M.
AT THE AUCKLEY PARISH CENTRE

- Present: Mrs. J. Worthington (Chairperson), Mr. S. Featherstone (Vice Chairman), Mrs. D. Fiddler,
- Mr. G. Payne, Mrs. S. Platts, Ms. J. Staniforth, Mr. I. Swainston, Mr. G. Warrender
- District Councillor Mr. S. Cox
- DMBC Neighbourhood Officers Donna Flicker and Stephen Racjan
- In attendance Mrs. M. Caygill (Clerk)

Before the start of the formal meeting a period of 15 minutes was allowed for public participation, and the following issues were raised:

- a) Bid for Hayfield - A resident of Spitfire Way asked whether the area previously known as RAF Finningley, plus the various developments built since, could be known as 'Hayfield' because this community is separate from Auckley village. It was explained that the whole area is situated within Auckley Parish and Members of Council do try to include the whole Parish in any activities. Council meetings were at one time held in both the Hayfield Primary School and the community centre at Hayfield Lane, but very few residents attended.
- b) Lack of Recreational Facilities for Children - The resident expressed concerns that there is no green space for children wishing to play outdoors on the Haselmere Estate where she resides, and consequently they have to play on the streets. Council advised that District Councillors are currently looking into what Section 106 Agreements are available to fund recreation facilities for the Hayfield area.

1. **To Receive Information From Neighbourhood Officers**

The 2 Neighbourhood Officers who attended reported that their roles have been re-structured and they now play a pro-active role in the early intervention and prevention of anti-social behaviour, hate crimes, etc. They help isolated vulnerable people by encouraging them to join groups, keeping in touch and providing funds for transport to various activities. The 'Stronger Families Project' Phase 1 has helped 870 families with problems relating to work, education, anti-social behaviour etc. and been very successful. Doncaster has come top in the country for implementing a scheme to get people back to work. Mr. Racjan can be contacted in respect of vulnerable people.

2. **To Receive Apologies** - Received and accepted from Mr. I. Butterfield.

3. **To Receive Declarations of Other Interests and Any Amendments**

Mr. Featherstone declared an interest in Item No. 21(c) and took no part in discussions relating to this item.

4. **To Approve Minutes of the Previous Meeting Held on 10th June 2015**

The minutes to be amended are as follows:

Present: District Councillor Mr. Steve Cox attended the meeting

Item No. 7(b) There were 4 banners rather than 2 attached to highway railings

Item No. 7 (f) The reported accident took place outside the Hayfield School at Hurst Lane.

The minutes were then accepted and signed as a true record.

5. **To Receive Community Police Report**

Vehicles Parked at Gatehouse Lane - PCSO Trina Chapman, had been asked to monitor vehicles parked on footways and verges at Gatehouse Lane, and replies that colleagues will monitor the parking, however, motorists can only be prosecuted if the footway is completely blocked with no access possible.

6. **District Councillors' Report**

Mr. Steve Cox, new Member for the Finningley Ward, reported that Councillor Jones is still attempting to obtain a response from DMBC Officers regarding the proposals to provide recreational facilities at Hayfield Lane. Councillor Cox is looking into Section 106's relating to Auckley and in addition is attempting to progress a reduction in the speed limit outside the Hayfield School at Hurst Lane.

7. **Matters Arising From June Meeting**

- a) Ponding at Hayfield Lane/First Avenue Junction - DMBC's Drainage Officer reports the section of highway where flooding occurs is not DMBC's responsibility, it is an unadopted highway and although both the airport and Peel have undertaken works in this area to clear the flooding, it is still not clear which party is ultimately responsible. DMBC has undertaken clearance works in the past on Hayfield Lane to try and reduce the amount of surface water run-off from Hayfield Lane onto First Avenue and has also attended on several occasions to clear the flooding in the interests of safety, even though they do not have a statutory duty to do so. Highways section is now in the process of trying to adopt this part of the highway retrospectively in an effort to remove any confusion as to who is responsible for it, but he cannot give an exact timescale.
- b) Advertising Banners on Railings - This is being investigated by Planning Enforcement.
- c) New Village Sign, Mosham Rd. - LMN Contractors will commence the work on week commencing 27th July.
- d) Report of Accident Outside The Hayfield School - Caroline Flint, M.P. writes that she strongly supports the proposal to reduce the speed limit on Hurst Lane and has written to Doncaster Council asking for confirmation of when this policy is scheduled for implementation.

7. **Matters Arising (continued)**

- e) Spillages From Quarry - The Quarry Manager is to investigate this matter.
- f) Untidy Land Adjacent Nisa Store - DMBC's Environmental Protection Officer reports that he met with the owner of the land earlier in the year and agreed a 3 month period whilst construction was on going. He visited again in June and informed the owner that the current situation needed progression. It was agreed to write again and ask for an update.
- g) Noise From Nisa Store - A resident of Lime Avenue complained of a high-pitched noise emanating from the store which was reported to Environmental Services. Council was advised that the noise has now ceased.
- h) Cutting of Grass Verges - DMBC's Grounds Maintenance reports that rural road verges are cut 2-3 times per year. This work is contracted out and they are cut with a tractor-mounted side arm flail which does a mower width from the road edge to clear site lines. The Clerk contacted Grounds Maintenance to point out that the grass cutters were not trimming round the village signs. Since then the grass has been cut around the signs.
- i) Regular Check of Sewers - Severn Trent confirms that a CCTV survey was carried out in 2012 and various deposits were found in the sewer around Common Lane. The sewers were cleansed at that time and they were also placed on the planned cleansing programme, along with additional wet well cleanse at Common Lane pumping station on a yearly frequency. It was agreed to write and ask whether any further CCTV surveys have been undertaken since 2012.
- j) Trees Overhanging Footway at Hayfield Lane - Highways Officer is investigating this matter.
- k) Access to Pembridge Park Estate - DMBC Planning Officer reports that her understanding is the access shown on the plan of the estate is for emergency access only, but she is trying to clarify before confirming.
- l) Accidents Occurring at A638/Hurst Lane Junction - Highways Officer advises that from 2012 to May 2015 there have been 4 incidents reported at the junction. One of these incidents resulted in injuries classified as 'Serious' whilst the others were all classified as 'Slight'.
- m) Maintenance of Steps Near River Way - DMBC can supply some bark chippings when a vehicle is available, following which the Handyman will dig out the steps and fill with the chippings.
- n) Swedish Houses, Ellers Lane - DMBC's Design & Conservation Officer reports that the removal of the timber windows and replacement with upvc windows was undertaken in error as part of works to upgrade the building between tenancies. He is now working with St. Leger Homes and Historic England on a restoration scheme which will need Listed Building Consent, and the Parish Council will be consulted as part of this process. The Clerk to write and report the grass in the garden has grown very high and the side hedge needs trimming.
- o) Damaged Grass Verges at Gatehouse Lane and Hayfield Lane - A reminder to be sent.
- p) Irresponsible Parking It was reported that parked cars near shops have been photographed from a 'speed' car.

8. **To Receive Internal Auditor's Report for Year Ending 31st March 2015**

The Auditor has completed the Audit and is pleased to confirm that records are well kept and in his opinion meet the statutory requirements. He has provided a list of notes made during the Audit for the Clerk's consideration, together with the Audit Plan he followed which has been supplied to Members.

He recommends that consideration should be given as to how Council will meet its duty to publish financial details on its web site in accordance with the Transparency Code published in December 2014.

RESOLVED - Members of Council accepted the Auditor's report, but agreed it is not a requirement to publish financial details in accordance with the Transparency Code unless overall income and expenditure is under the sum of £25,000, and Council's overall income and expenditure was over £25,000 for the 2014/2015 financial year.

9. **To Report Work Undertaken to Fill Riverside Ponding Area**

Members of Council were very pleased with the operation carried out over a 3 day period to transport soil to the area, fill the hole and then compact it down. Following a complaint from a resident, the Environment Agency contacted the Clerk to enquire whether permission had been given to infill the ponding area and was advised that permission had been given by the E.A. in 2013. No further contact has been received from the Agency. Council's contractor, Glendale, has submitted a quotation to level the soil and seed. Other quotations are to be invited.

10. **To Endorse Decision to Accept Quotation to Fell Tree at Riverside Park**

A wind-damaged tree on the recreation ground had been reported to DMBC's Trees and Hedges Officer and a quotation in the sum of £108.07 was given to fell the tree. The Clerk had accepted the quotation, due to concerns that the damaged tree could be a health and safety risk - particularly as children regularly play in the copse.

RESOLVED - Council endorsed this decision.

11. **To Consider Offer From Football Team To Provide Seat**

The Auckley Football Team Manager has enquired whether the team could install a seat on Riverside Park in memory of one of the players who sadly died recently. The seat will be constructed of a strong robust recycled plastic which will be anchored to the ground and set on a concrete plinth. The suggestion is to site the seat in front of the pavilion but far enough away from the fence to prevent anyone climbing over by using the bench.

RESOLVED - Members were agreed in principle & Clerk to check with Council's insurers regarding cover.

12. **To Consider Attendance at YLCA RoSPA Playground Inspection Training Session**

The Parish Handyman and Members had been advised of this session, but no one was able to attend on that date.

13. **To Consider Adoption of Revised Template of Rules For Recording of Meetings**

YLCA advises that in September 2014 some template rules were circulated to help with the management of the meetings being recorded by members of the public, and one of the rules stated that anyone wishing to film proceedings must contact the Clerk prior to the meeting in order for space/furniture to be provided during the meeting. However, since then a member of the public has contacted YLCA to complain about the rules and has interpreted the word 'must' and some other provisions in the template as legislative requirements which was not the intention. In view of this complaint the rules have been revised with more relaxed wording.

RESOLVED - Council agreed to adopt the revised template of rules.

14. **To Consider Replacement of Damaged Litter Bin in Bus Shelter**

It was reported that the existing bin has a lattice front which is not robust and has been kicked in several times by vandals. This has reduced the capacity of the bin, and it was suggested that a solid-fronted container would be more practical.

RESOLVED - It was agreed to look for another bin the same size but with a solid front.

15. **To Discuss Highway Matters**

a) **Proposal For Advisory Reduction in Speed Limit** - DMBC proposes to introduce an advisory speed reduction from 30 mph - 20 mph during school hours outside the Hayfield Primary School on Hayfield Lane. The speed restriction will be signalled by flashing amber warning signs.

b) **To Discuss Placing a Notice in Bus Shelter** - Council was informed that a member of the public is regularly dumping carrier bags full of household rubbish in the bin situated in the bus shelter owned by Council. If the bin is full he leaves the bags on the floor in the corner which means the Handyman has to remove them.

RESOLVED - The suggestion of possibly placing a notice in the bus shelter was discussed, but Members were not convinced that this would be effective in deterring the offender. Members to monitor this location.

c) **Potholes, School Lane** - DMBC to be informed there are a number of holes on the highway surface.

d) **Overgrown Public Footpath No. 1** - The Clerk has asked for the vegetation to be cut along the whole path, but only the part from Bell Butts to Dursley Court has so far been done. Another reminder has been sent.

16. **To Discuss Recreation Matters**

a) **To Discuss Payment for Repairs to Play Equipment** - Council had agreed at the June meeting to write to the firm responsible for repairs advising them that £90 would be withheld from the total amount of £837.19, due to no work being undertaken to adjust the activity net climber. The Manager dealing with this matter reports they have done the work plus a second visit to discuss what they have done, and would like the monies paid.

RESOLVED - It was agreed to write and send photographs of the adjuster, taken after the work was allegedly done, but which clearly shows that the threads have not been touched because none of the deposits have been disturbed. Following this, when the maintenance engineer visited a second time and met with 2 Members of Council he was unable to adjust the activity net because he didn't have the correct equipment.

b) **Damaged Gate at Recreation Car Park** - The left-hand gate on the car park appears to have been possibly knocked by one of the lorries transporting soil to the park, and needs to be re-aligned.

RESOLVED - It was agreed to obtain a quotation to repair the gate/post, and the Clerk was given permission to arrange for the work to be done before the next meeting if the quotation is £200 or less in order to keep the the area safe and secure.

c) **Closing of Car Park Main Gate** - Council was informed that the gate was seen to be closed recently before 6.00 p.m., although it was light until much later. Members are to keep an eye on when the gate is closed.

d) **River Torne** - It was reported that the level of the River Torne is high at the present time, and it was agreed to write and ask whether the Environment Agency could possibly clear the vegetation growing in the river to reduce the river level and encourage greater flow of water.

17. **To Consider Items for Printing in the Arrow Newsletter**

Members agreed to the following items to be printed as follows:

Recent filling of Riverside ponding area

Irresponsible parking outside Ellers Lane shops

Council represented at fracking meeting

Overhanging trees and hedges

Sightings of Vulcan

Notification that there is no Council meeting in August

18. **To Consider Suitable Items for Web Site**

It was agreed that all the items published in the newsletter should also feature in the 'News' section of the web site

19. **To Consider Information Regarding the 'Doncaster Keeping Safe' Forum**

It was agreed to request some posters and literature relating to this matter for display.

20. **Report of Meetings:**

- a) PCJCC held 7 July - Mrs. Worthington reported on the following items:

There is now a greater emphasis on protecting children
Review and update on Community Service Team
Review of double taxation
Meetings are to be moved to Wednesdays

- b) Airport Noise and Environmental Sub-Committee held 11 June

Mr. Swainston reported on the following matters:

Complaints have again been received regarding the noise from training flights, and there are also issues concerning flights mainly using the Bawtry route, rather than going over Hatfield Moors.

Thompson's would like to change the approach path to the airport.

Nine new routes are planned including Aer Lingus to Dublin and possible flights to Frankfurt.

- c) Auckley Parish Centre

Ms. Staniforth advised:

A new booking clerk is to be appointed

The committee is to consider changing the set-up relating to activities displayed on the web site

The Centre has a healthy bank balance

Consideration is being given to providing different surfacing for the car park

- d) Customer Services Course

Ms. Staniforth reported on a most interesting course with information given regarding new methods of contacting Customer Services, including the use of apps.

21. **To Consider Planning Applications:**

- a) No. 15/01563/FUL - Erection of detached house and garage on approx. 0.13ha of land (being resubmission of application 14/02586/FUL refused on 23.12.2014) 16 Main Street, Auckley

Council's comments were that vehicular access and egress past the existing property will be tight with little margin for error. Sight lines are restricted for motorists emerging from the front of the properties onto the B1396, due to a "blind spot" created by the Eagle and Child public house.

Council had no objections or comments to make in respect of the following applications:

- b) No. 15/01382/FUL - Erection of two storey pitched roof extension to front and porch at ground floor

28 Hazel Avenue, Auckley

- c) No. 15/01246/FUL - The Hayfield School, Hurst Lane, Auckley

1. Infill undercroft area to form school ancillary office area

2. Erection of roofing to quad area

- d) No. 15/01584/FULFT - Erection of part ground floor, part two storey pitched roof extension to rear of semi-detached house, following demolition of existing conservatory

5 Gatehouse Lane, Auckley

22. **To Report Decisions Made by DMBC Planning Committee** - None reported.

23. **To Approve Signing of Cheques and Banking Transactions**

BACS no. 32	Auckley Parish Centre	(Hire for July meeting)	£24.75
BACS no. 33	Mr. P. Dennis	(Carry out Internal Audit)	£80.00
BACS no. 34	Yorkshire Water	(Pavilion water rates)	£22.10
BACS no. 35	Yorkshire Water	(Allotments water rates)	£70.18
BACS no. 36	Alfa Site Services Ltd.	(Compacting soil, fencing, etc.)	£2,387.70
BACS no. 37	Mrs. M. Caygill	(Refund for computer payment)	£40.00
BACS no. 38	Abbie Cadman	(Operating Parish web site)	£318.00
BACS no. 39	DMBC	(Emptying dog bins)	£370.80
BACS no. 40.	Mat & Mouse	(Computer repairs)	£60.00
BACS no. 41	Staff charges		£194.76
BACS no. 42	HMRC	(Employee's tax)	£1.80

24. **To Receive Correspondence**

- a) S.Y. Police & Crime Commissioner Newsletter
b) South Yorkshire Annual Branch Meeting 8th July
c) YLCA Joint Annual Meeting 18th July
d) White Rose Update

25. **To Confirm Date and Time of Next Meeting**

It was agreed to hold the next meeting on Wednesday, 9th September 2015, commencing at 7.00 p.m. at the Auckley Parish Centre.

Chairperson

