

THE MINUTES OF THE ANNUAL MEETING OF AUCKLEY PARISH COUNCIL
HELD ON WEDNESDAY, 11TH MAY 2016, COMMENCING AT 7.00 P.M.
AT THE AUCKLEY PARISH CENTRE

- Present: Mr. I. Butterfield, Mr. S. Featherstone, Mrs. D. Fiddler, Mr. G. Payne, Mrs. S. Platts,
- Ms. J. Staniforth, Mr. I. Swainston, Mr. G. Warrender, Mrs. J. Worthington
- Community Officer Mr. S. Racjan
- In attendance Mrs. M. Caygill (Clerk)

Public Participation

No members of the public attended the meeting.

1. **Election of Chairperson** - Mrs. Worthington was proposed, seconded and elected unanimously to continue as Chairperson for the ensuing year. A Declaration of Acceptance of Office was signed.
2. **Election of Vice Chairperson** - Mr. Featherstone was proposed, seconded and unanimously elected to continue in the post of Vice Chairman for the ensuing year.
3. **To Receive Apologies** - None.
4. **Declarations of Other Interests and Any Amendments**
Mr. I. Swainston declared an interest in Item No. 20b).
5. **To Approve Minutes from the Parish Council Meeting Held on 13th April 2016**
Item no. 18 (a) It was confirmed that Mrs. Worthington attended the PCJCC meeting as Auckley's representative but, due to holiday, was unable to report proceedings at the ensuing Council meeting. Mrs. Caygill, represented Cantley with Branton Council at the PCJCC meeting, and was therefore able to give a report in her absence. The minutes were then accepted and signed as a true record.
6. **To Appoint Officers For Outside Bodies:**
 - a) Auckley Parish Centre - Mr. G. Warrender and Ms. J. Staniforth were appointed as representatives,
 - b) PCJCC - Mrs. J. Worthington was appointed as representative and Ms. J. Staniforth nominated as a substitute for Mrs. Worthington.
 - c) Airport Noise Monitoring & Environmental Sub-Committee - Mr. I. Swainston was appointed as representative and Mr. G. Payne nominated as substitute for Mr. Swainston.
 - d) Public Right of Way Meeting - Mr. G. Warrender was nominated as representative.
 - e) Quarterly Internal Auditors - Ms. J. Staniforth and Mr. G. Warrender were nominated as auditors.
 - f) Charity Trustees - The current serving members were nominated to continue as Trustees: Mr. I. Swainston, Mrs. S. Platts, Mr. S. Featherstone, Mr. G. Payne, Mrs. D. Fiddler.
 - g) South Yorkshire Branch Meetings - Mrs. J. Worthington was nominated as representative.
7. **To Receive Report from District Councillors and/or DMBC Officers**
Mr. Racjan reported on the following:
 - a) Overhanging Conifer Trees, Main Street - Mr. Racjan contacted the owner of the trees which were overhanging the footway leading between Bell Butts Lane and Ellers Lane, and these have now been trimmed back.
 - b) Walks Around Doncaster - Walks will again be organised around the Doncaster area, including one along the River Torne. Posters showing a list of the various walks will be displayed.
 - c) Funding for Groups - The Doncaster Voluntary and Community Support Small Grants Fund has been established and applications are invited from any local groups.
8. **To Receive Community Police Report**
No Police Officer attended the meeting. A media statement has been received from the Police and Crime Commissioner advising that David Jones, the Chief Constable of North Yorkshire Police, has been appointed as interim Chief Constable of South Yorkshire Police until a permanent Chief Constable is recruited and appointed to the post in due course.
9. **To Discuss Matters Arising From the April Meeting**
 - a) Damaged Verge Around Pumping Station, Hayfield Lane - An Anglian Water representative has visited the location and advised the Clerk that Anglian Water cannot be held responsible for damage to the grass because, after making enquiries, he has been informed that the verge is used by a number of people who park vehicles there. Anglian Water staff have been instructed to park on the road.
 - b) Condition of Gatehouse Lane - The Highways Officer, initially consulted regarding a complaint from a local resident, has forwarded the information to her senior colleague and a reply awaited.

9. **To Discuss Matters Arising From April Meeting (continued)**

- c) Dog Bins on Link Road - A resident of Broad Lane has complained there is only one dog waste bin at the far end of the footway adjacent to the airport link road. Peel's Building Manager advises that more bins are on order, and their landscapers will be monitoring the situation and clearing up any dumped poop scoop bags.
- d) Possible Provision of Defibrillators - The Clerk has received replies from more than 20 Clerks based throughout Yorkshire who have provided valuable advice regarding suitable sites, costs, etc. Approx. cost to purchase a defibrillator is between £1,500 - £1,800, plus installation of a new electricity supply and a cabinet.
RESOLVED - It was agreed to contact the Managers of local supermarkets to ask whether they would be willing for a device to be installed in store.
- e) Branton Under 11 Footballers' Use of Facilities - The trainer responsible for the Under 11's teams informs Council that the tournament planned for June at Riverside Park will now be held at the Hayfield School where there is more space for parking.
Permission was given for the children to play some games on Sunday, 15th May, with the proviso the games are staggered and the pitch not used.
- f) Yorkshire Wildlife Park's Application for Licence - Council was informed that the application for a second licence to carry out a range of activities was considered earlier that day and had been refused on the following grounds:
- i) Although traffic is not a licensing objective, there were concerns re. dispersal of large volumes of traffic
 - ii) There was no provision for monitoring customers bringing in their own alcohol
 - iii) The park lies within a residential area and the activities proposed would not meet the licensing objective of prevention of public nuisance

10. **To Approve Annual Return for Auditor and End of Year Accounts**

RESOLVED - Council approved Section 1 and Section 2 of the Annual Return which will be submitted to the Internal Auditor and subsequently the External Auditor. Both Sections were signed by the Chair and Clerk. Council approved the end of year accounts: Payments for year ended 31 March 2016 were £32,403.35 and receipts £42,685.07. Balance in bank on 31 March 2016 was £36,029.30

11. **To Consider Auckley Show Committee's Application for Donation**

The Committee has written to ask if Council would once again consider supporting the Show by giving a donation towards the Marquee in order to keep the show as "Free Entry". A copy of the final accounts for the 2015 Auckley Show is included.

RESOLVED - Following discussion, Mr. Payne proposed that a donation in the sum of £1,000 be given. The proposal was seconded by Mr. Featherstone, and the motion was carried, with the proviso that a final bank balance for the show is supplied to comply with Council's financial regulations.

12. **To Consider Quotations For Council's Insurance Policy**

Three companies were invited to submit quotations, but only one received from Zurich Municipal Insurance which is Council's current insurer. Cost of premium for 3 years would be £1,151.29. Property sums insured have been uplifted by the appropriate index-linked percentages for 2016 (i.e. 5% for buildings and 1% for contents, and the values for Material Damage and All Risks sections updated.

RESOLVED - Ms. Staniforth proposed that Council accept Zurich's quotation. Mr. Payne seconded the proposal, and the motion was carried.

13. **To Discuss Highway Matters**

- a) Proposed Reduction in Speed Limit at Hurst Lane - Ms. Caroline Flint, M.P., writes to advise Council that the legal process has been completed to implement a reduction in the speed limit from 40 to 30mph outside the Hayfield School. Now all that remains is for the signs and road markings to be changed and all works are due to be completed by the end of the Summer.
- b) Accident Outside Hayfield School - It was reported that a schoolgirl who is a pupil at the Hayfield School was recently hit by a passing car as she was crossing Hurst Lane on her way to school. Although her injuries were not life-threatening, the incident was very traumatic both for her and friends who witnessed the accident and, in fact, she is the third pupil to be hit by a car in the past year at this location. **RESOLVED** - It was agreed to write and ask if Highways could speed up the process of reducing the traffic speed to 30 mph, and request provision of a pedestrian crossing.

13. **To Discuss Highway Matters (continued)**

- c) Resident's Request for Speed Bumps - A resident who requested provision of speed bumps on Ellers Lane is disappointed with replies he has received from DMBC and the local Member of Parliament. **RESOLVED** - Council suggested that he may wish to attend one of the monthly Police PACT meetings when he will have the opportunity to speak with a Community Inspector.
- d) Resident's Suggested Extension of 30 mph Limit - A resident living on the new development off the airport link road wonders whether the proposed reduction in speed limit on Hurst Lane could be extended to include the stretch of road leading up to the link road. **RESOLVED** - The Clerk to reply that all the necessary paperwork has now been done, all the signs ordered, etc. and plans cannot be amended at this stage.
- e) Land Adjacent to Nisa Store - It was agreed to write to Environmental Services and report that planning permission for development at the rear of the store stipulated that close-bound fencing was to be erected to the rear, but at the moment there is only a wire security fence. With regard to the untidy land adjacent to the side - it was suggested last year, before building rubble etc. had been removed, that the whole of this area should be boarded up until such time as work is begun on the land, in the interests of nearby residents who look onto the site. Currently only the front is boarded up and the rest is enclosed with metal fencing.
- f) Condition of Highway Surface at Gatehouse Lane - Council to write to DMBC regarding the uneven surface of the road and sunken gullies. In addition, the footway edging is breaking up at the Mosham/Gatehouse Lane Junction .
- g) Potholes At Various Locations - These to be reported.
- h) Blocked Gullies - DMBC to be informed that gullies on Hurst Lane and Main Street are blocked with sand and need be cleaned out, otherwise this leads to flooding of the highway.
- i) Verge Outside Spar Store - DMBC to be asked whether this could be re-seeded as grass is worn away in places.
- j) Verge Outside Albemarle Dwellings - DMBC to be reminded the verge needs to be trimmed.

14. **To Discuss Recreation Issues**

- a) Spey Drive Play Area - Council was informed that DMBC grass cutters have trimmed the edges of the football field but left the middle untouched. The Authority to be asked to address this matter.
- b) Goal Mouth on Riverside Park - It was reported that grass on the goal mouth nearest the pavilion does not appear to be regenerating, whereas grass is growing normally on the goal mouth at the far end of the pitch. Glendale Contractors to be asked to re-seed the affected goal mouth.
- c) Wild Flowers - It was reported that there is as yet no sign of the wild flowers planted last year in front of the poplar trees. The Clerk to ask the contractor when flowers are expected to appear.
- d) Fallen Tree Trunk Across Dyke - Council was informed that a tree trunk from the adjacent hedge has fallen across the dyke, but does not currently appear to be restricting the water flow. **RESOLVED** - It was agreed to obtain quotations to remove the tree.
- e) Damaged Manhole Cover - It was brought to Council's attention that a concrete manhole cover to the rear of the pavilion is broken, but is not at the moment causing any problems. **RESOLVED** - It was agreed to wait until after the Auckley Show because the Show Committee will need to lift the cover in order to connect mobile toilets to the sewerage system. Following this, quotes to be invited to install a replacement.

15. **To Consider Purchase of New Plant Containers for Village Green**

Information to be circulated for Members to consider.

16. **To Suggest Items for Printing in June Arrow Newsletter**

It was agreed for the following items to be printed in the newsletter:

Confirmation that speed limit will be reduced outside the Hayfield School by the end of Summer

Consideration is being given to holding some Council meetings in the Hurst/Hayfield Lane area

Enquiries are being made regarding the possible provision of an additional doctor's surgery.

Proposed extension of Hurst Lane footway near Larch Avenue

Dog waste bins on link road

17. **To Select Suitable Items for Parish Web Site**

Council will arrange for items to be printed in the newsletter to feature on the web site.

18. **To Receive Report of Meetings**

Auckley Parish Centre Meeting - Mr. Warrender reported that bookings for the Centre are very good. Investigations are continuing to trace the source of the leak in the roof.

19. **To Nominate Officers to Serve on South Yorkshire Branch of YLCA**

RESOLVED - Council agreed to nominate the following persons:

Mr. Duncan Wright to serve as Chairman of the SY Branch

Mr. Derek Liddell to serve as Vice Chairman of the SY Branch

20. **To Consider Planning Applications:**

a) No. 16/01043/FUL - Erection of detached dwelling following demolition of existing building 'Trenton', Hayfield Lane, Auckley, Doncaster

b) No. 16/01117/FUL - Erection of first floor extension
9 Childers Drive, Auckley, Doncaster

Council had no objections or comments to make in respect of the above applications

21. **To Report Decisions Made By DMBC's Planning Committee**

No planning decisions relating to Auckley were made during the past month.

22. **To Approve Banking Transactions and Signing of Cheques**

BACS no. 10	Mat & Mouse	Update HMRC & advice	£40.00
BACS no. 11	Staff charges		£460.62
BACS no. 12	HMRC	Income tax	£63.40
BACS no. 13	Armthorpe Elmfield Band	Christmas carols	£200.00
BACS no. 14	Yorkshire Water	Pavilion water rates	£4.70
BACS no. 15	Auckley Parish Centre	Hire for May meeting	£24.75
BACS no. 16	Mrs. M. Caygill	Purchase stationery	£70.81
BACS no. 17	S.Anson Fire Extinguishers	Service + new extinguisher	£81.02

VAT Seminar - Council agreed to fund the Clerk to attend a VAT Course organised by SLCC at Selby on 16th June at a cost of £95.

23. **To Receive Correspondence:**

a) Invitation to take part in Workshop - Open Access to Youth Offer, 17th May

b) National Carers' Week - 6 - 12 June

c) Delivering and Devolving Conference - 1st June

d) Access to NALC Web Site

24. **To Confirm Date and Time of Next Meeting**

It was agreed to hold the next meeting on Wednesday, 8th June 2016, commencing at 7.00 p.m. at the Auckley Parish Centre.

Chairperson

