

THE MINUTES OF AUCKLEY PARISH COUNCIL
HELD ON WEDNESDAY, 12TH OCTOBER 2016, COMMENCING AT 7.00 P.M.
AT THE AUCKLEY PARISH CENTRE

- Present: Mrs. J. Worthington (Chairperson), Mr. S. Featherstone (Vice Chairman) , Mr. G. Payne, Mrs. S. Platts, Mr. I. Swainston, Mr. G. Warrender
- Community Officer Stephen Racjan
- Two members of the public
- In attendance Mrs. M. Caygill (Clerk)

Before the start of the formal meeting, a period of 15 minutes was allowed for public participation

- a) A resident of Main Street expressed concerns regarding an article published in the 'Arrow' newsletter asking for residents to refrain from placing their wheelie bins in the pinfold on collection days. Council was informed that the pavement outside his house is too narrow to leave a bin there without causing an obstruction and a risk to pedestrians because they would have to step into the road to avoid the bin
RESOLVED - Two Members of Council agreed to meet with the resident on site the following day.
 - b) A resident who recently walked public footpath no. 3 from the railway line to the Hayfield Lakes reported there was a caravan parked near the footpath, and some barbed wire running alongside the footpath which he brought to the attention of the Lakes groundsman.
1. **To Receive Apologies**
Received and accepted from Mrs. D. Fiddler, Ms. J. Staniforth, Mr. I. Butterfield
 2. **To Receive Declarations of Other Interests and any Amendments**
Mr. S. Featherstone declared an interest in Item No. 8 and neither spoke or voted on this matter.
 3. **To Approve Minutes of the Previous Meeting Held on 14th September 2016**
The minutes were approved and signed as a true record.
 4. **To Receive Community Police Report**
Police and Crime Commissioner, Dr. Billings reported on the following matters:
 - a) **Appointment of New Chief Constable** - Stephen Watson from Durham Constabulary has been appointed Chief Constable for South Yorkshire
 - b) **Neighbourhood Policing** - This will be strengthened.
 - c) **Parades, Festivals and Football Matches** - Dr. Billings has been attending various events throughout the region.
 - d) **Modern Slavery** - Although slavery was abolished in 1833 it is becoming a serious crime in modern Britain
 - e) **Community Visits** Dr. Billings is continuing to visit community groups and Town and Parish Councils to see what is happening across South Yorkshire.
 5. **To Receive Report from District Councillors and/or DMBC Officers**
Ward Councillors Mr. Steve Cox and Mrs. Jayne Cox sent their apologies
Mr. S. Racjan reported on the following matters:
 - a) Council was provided with a leaflet entitled 'A Guide to Child Employment' which covers jobs that children can undertake and those which they are not allowed to perform, and advises employers how to obtain the necessary permit for this work.
 - b) Mr. Racjan has made enquiries with DMBC Officers regarding possible S106 funding for a pedestrian crossing at Hurst Lane, and is awaiting a reply.
 6. **Matters Arising from the September Meeting**
 - a) **Land Near Nisa Store** - It was reported that pipes are now laid and water has been connected.
 - b) **Blocked Gullies** - DMBC's Drainage Officer advises that the gullies will be inspected.
 - c) **Fall Pipe Draining Onto Public Path** - DMBC will inspect and second fall pipe to also be mentioned.
 - d) **Untidy Hedges/Damaged Fencing at Co-operative Car Park** - The new owner has been informed.
 - e) **Bus Shelter at Gatehouse Lane** - DMBC Highways Officer will inspect overhanging vegetation.
 - f) **Bus Shelter at Main Street** - SYPTE staff have made a second visit and cleared vegetation from both sides of the shelter, working from the pavement because they are unable to access the garden.
 - g) **Water Leak, Main Street** - The leak is finally repaired, and the Clerk has been advised that this was due to a damaged pipe supplying water to a new development on Main Street.

6. **Matters Arising (continued)**

- h) **Trees Near Public Footpath** - DMBC's Tree Officer advises there are no Tree Protection Orders on the line of poplars which are situated on the public footpath adjacent to the Charity Land. It is doubtful that TPO status would be granted as poplar species are brittle and do not have a long life.
- i) **Damaged Highway Surfaces** - Highways Officer reports that Gatehouse Lane, School Lane and Ellers Lane have regular Safety Inspections carried out on them and any actionable safety defects are highlighted for repair. Annual Condition Assessments of roads are also undertaken and the data processed for possible future resurfacing works reflective of their condition. Whilst these roads are not currently listed for major maintenance works, they will continue to receive inspections on a regular basis and any defects identified will be attended to as necessary.
- j) **Parking Problems, Lancaster Court** - Highways Officer advises that it will take several months for double yellow lines to be implemented, due to the legal process. It was reported that the number of cars being parked on the access road has decreased, but a few motorists continue to use the road. There is one "Parking for Residents Only" sign, but this is not clearly visible, and it was agreed to write and ask management whether it might be possible to fund a second sign in next year's budget.
- k) **Untidy Land Fronting Fir Tree Avenue** - The Environmental Officer investigating this matter has been attempting to engage with Peel, so far without success, but she will continue to chase this up.
- l) **Illegal Tipping and Inert Waste Transfer Station** - Environmental Officer has established that the Environment Agency was dealing with the tipping, served notice on, and then prosecuted both the landowner and operator. However the E.A. has chosen not to take this matter any further and she is unaware of their reasons at this moment. With regards to the inert waste transfer station, the Officer believes there has been some movement on site, and she thinks a visit is needed to establish the condition of the site and what the current status of the development is.
- m) **Request for Traffic-Calming Raised Red Strips**- DMBC's Highways Officer advises that the strips with "SLOW" printed on them seen at Alderson Drive were installed over 10 years ago to try to address concerns relating to through traffic problems in that area involving non-residential traffic travelling between Bennetthorpe and Town Moor Avenue. Currently any form of road safety improvement is targeted to those areas having the most serious existing road traffic casualty problems. In view of the excellent long term safety record in residential areas of Auckley, it would not be possible to prioritise traffic-calming measures at the present time.

7. **To Receive External Auditor's Report**

BDO Auditors report that in their opinion the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. One minor issue was mentioned, i.e. the amount carried forward had been rounded down instead of being rounded up by one pound.

RESOLVED - Council accepted the report.

8. **To Consider Making A Contribution Towards Purchase of a Defibrillator**

Council was informed that it is proposed to install a defibrillator outside the entrance to the Auckley Junior School to enable it to be available not only for the school but also the wider community. Cost to the school is £450 and a charity is paying £450.

RESOLVED - Council had tried earlier, without success to find a suitable venue to install a defibrillator in the Parish and agreed that this location would be accessible for everyone. Mr. Swainston proposed that Council gives a donation in the sum of £450 towards the project, this was seconded by Mrs. Platts, and the motion was carried.

9. **To Consider Purchasing Planters to Site on Highway Verge**

Council has identified 2 planters which are similar to the one installed by Blaxton Parish Council close to the Blaxton roundabout. The planters measure 1 metre square and cost £298 each, plus the cost of any wording and carriage costs.

RESOLVED - Members found the planters identified in the catalogue are acceptable but, as these are being purchased from a legacy, it was agreed to wait for approval from the relative concerned.

10. **To Consider Quotations to Supply Christmas Tree**

Two quotations invited but only one so far received.

RESOLVED - It was agreed to wait for second quote and the Clerk to decide which is most economical

11. **To Consider Purchase of Poppy Wreath and Top-up Donation**

RESOLVED - Following discussion, Mr. Featherstone proposed that a donation in the sum of £100 be given to the Royal British Legion to purchase a poppy wreath, with the remainder going to Legion funds. Mr. Warrender seconded the proposal, and the motion was carried. Donation made under S137.

12. **To Consider Quotation to Trim Overhanging Trees/Bushes**

A resident of Sandhill Rise has asked for trees and bushes on Riverside park overhanging his garden to be trimmed back. 'Need a Hand' has visited the site and provided a quotation in the sum of £220.00 to reduce the trees and bushes and remove the chopped wood.

RESOLVED - Following discussion, Mr. Featherstone proposed that the quotation be accepted.

Mr. Warrender seconded the proposal, and the motion was carried.

13. **To Discuss Response from DMBC Re. Request for Pedestrian Crossing**

Highways Officer replies that he is unaware what provisions have been made in respect of the access arrangements for the new college as part of the agreement. He has forwarded Council's message to the relevant Officer and asked him to respond directly and advise the outcome of the assessments and any planned action.

The Stronger Communities Area Manager was asked whether any S106 funding was available to fund a pedestrian crossing, subject to highways approval, and has consulted with the Senior Transport Planner who advises that Condition 2 of the Planning Decision Notice is the heads of terms for the Section 106 Agreement to be entered into, and this does not include funds for a crossing. The Senior Strategy and Performance Manager advises that looking at the S106 balances for Finningley Ward there is funding available for the provision of public open space but unfortunately nothing for highway improvements.

RESOLVED - Council to write to Planning Dept. to express disappointment that there is no mention of a pedestrian crossing in planning decision, and enquire whether there is still time to negotiate as part of the Section 106. If this is not possible, could consideration be given as part of future developments.

14. **To Discuss Highway Matters**

a) **Complaint Re. Land Spreading** - Complaints received from a resident regarding HGV's accessing Eastfield lane to undertake land spreading has been referred to the Environmental Officer who advises that this highway has no restrictions stopping HGV's going down the lane as they are servicing the farm and therefore have a legitimate reason. She has also been advised by the Planning Dept. that there are no restrictions of the times when this lane can be used. The resident replies he is not satisfied with this reply and has written to complain that the road is not suitable for HGV's.

RESOLVED - It was agreed to inform the resident to consult the solicitor who acted for him when purchasing his property and would have advised him of the situation.

b) **Hurst Plantation Quarry** - Council was informed that a number of people were recently seen visiting the quarry, and it was agreed to contact the Planning Dept. to ask whether any plans have been submitted. The Planning Officer reports that currently no applications have been received, but it is possible that there may be proposals to re-work the sand and gravel.

c) **Airport Parking at Spitfire Way** - A resident of the estate has written to complain that airport travellers are parking at the entrance to the estate, thereby creating congestion. This has been reported to DMBC Highways and the Community Manager.

d) **Hedging at Cambrian Estate** - It was reported that some residents with rear gardens adjacent to Hayfield Lane are not trimming back their hedges. DMBC to be informed.

e) **Overhanging Tree** - Council was informed that a tree situated on the verge at the Hayfield Lane/Hawthorne Road junction is overhanging the footway and needs trimming back. The Hayfield Village Residents' Company to be made aware of this matter.

15. **To Discuss Recreation Matters**

a) **Grass Cutting of Football Pitch** - The Auckley Football Team Manager complained that the grass cutters had left heaps of grass cuttings on the pitch, which resulted in members of the team having to remove the cuttings before a home game as the grounds maintenance contractor was unable to send anyone out in time. Further to this problem it was discovered that the pitch had been contaminated with dog waste.

RESOLVED - It was agreed to make sure that in future the contractor goes over the pitch twice to make sure clippings are not left, and DMBC's dog wardens to be asked to monitor the field.

16. **To Consider Updating the Web Site**

It was agreed that it was not necessary to display the minutes from 2011 and the Web Master is to be asked to only leave minutes from 2014 to present day. The Clerk reported that agendas are now being displayed on the web site on the appropriate day prior to the meeting.

17. **To Report on Declaration of Compliance to Pensions Regulator**

Council's staging date was 1st June 2016. Following this, the Parish Handyman was supplied with all the relevant information and decided that he did not wish to contribute towards a pension scheme. A declaration of Compliance has been submitted and acknowledged by the Pensions Regulator.

18. **To Discuss Advice From YLCA Re. Remuneration for Charity Clerical Work**

YLCA advises that it would be for the Council to determine whether it can utilise the power provided with the 1976 Act to incur such expenditure. If Council considers that activities of the Charity cannot be determined as 'recreational' then it would need to consider utilising its power to incur expenditure by virtue of Section 137 of Local Government Act 1972. This provides that a Local Authority may incur expenditure which in their opinion is in the interests and will bring direct benefits to their area or any part of it, or all or some of its inhabitants.

RESOLVED - Following discussion, Council agreed that it would be able to use Section 137.

Mrs. Platts proposed that the Clerk is paid for 90 minutes for preparation of each Charity meeting at the current NALC rate, this was seconded by Mr. Featherstone and the motion was carried.

19. **Update on Request for Additional Surgery**

DMBC's Director of Public Health advises that, at the time of the planning applications for Auckley being accepted, it was not the policy of Doncaster Council to undertake a health impact assessment. Doncaster Clinical Commissioning Group are responsible for the provision of GP services and the funding for local primary care services follows a capitation basis, so if more people register with the practice they will receive more resources to look after them, and they will make the decision in regards to the possibility of additional provision.

RESOLVED - It was agreed to send a copy of the letter to Ms. Caroline Flint, M. P.

20. **To Receive Members' Reports From Meetings:**

a) **Airport Environmental and Noise Sub-Committee** - Mr. Swainston reported the following matters:
The committee was given an update on the duties of the Police working at the airport who are present at all times. A normal environmental report was also presented.
A number of complaints have been received from Tickhill residents - mainly due to training flights. The airport is to introduce a complaints procedure.
Passenger numbers are increasing.

b) **Report on Employment Course**

Ms. Staniforth attended the course and had typed a report of proceedings for the meeting.

The topics covered included:

Recruitment, appointment, new pension regulations, employment reviews, working from home, recommended policies, end of employment. The latest copy of 'Being a Good Employer' booklet is now available at a cost of £3.40.

RESOLVED - Members of Council agreed that they did not wish to purchase the booklet.

21. **To Consider Planning Applications:**

a) **No. 16/02125/COU - Change of use for grassed area and paddock to allow camping & caravans, The Hayfield, Hayfield Lane, Auckley, Doncaster**

Council had concerns regarding: i) The possibility of caravans obstructing the public footpath, ii) Increased vehicular traffic along the rural part of Hayfield Lane, iii) The lack of any provision for disposal of foul/chemical waste or a supply of running water.

b) **No. 16/02380/FUL - Siting of mobile home for use as office, lecture room and ancillary facilities Land at Hayfield Fishing Lakes, Hayfield Lane, Auckley**

Council recommended that any planning approval includes a condition that the building is not to be used for residential purposes.

c) **No. 16/02315/FUL - Erection of detached dormer bungalow following demolition of existing garage - 65 Main Street, Auckley, Doncaster**

There are concerns regarding additional vehicles accessing the busy B1396.

21. **Planning Applications (continued)**

d) No. 16/02333/FUL - Conversion of garage to two storey dwelling,
12 Poplar Way, Auckley, Doncaster

The development is regarded as inappropriate with regard to other properties in close proximity, and there is a possibility that the access to garages might be impeded.

e) No. 16/02480/FUL - Erection of single storey extension,
1 Holly Road, Auckley, Doncaster

No objections or comments made in relation to this application.

22. **To Report Decisions Made by DMBC's Planning Committee**

The following planning applications were approved:

a) No. 16/01874/FUL - Erection of single storey extensions to the rear and side of the property to create additional living space

19 Ellers Lane, Auckley, Doncaster

b) No. 16/01383/FUL - Addition of ground floor side extension and rear single storey extension,
39 Sandhill Rise, Auckley, Doncaster

23. **To Approve Banking Transactions/Signing of Cheques**

BACS no. 53	Staff Charges		£226.20
BACS no. 54	HMRC	Employee's tax	£4.80
BACS no. 55	Staff Charges		£2,278.68
BACS no. 56	HMRC	Employee's tax/N.I.	£201.16
BACS no. 57	Yorkshire Water	Pavilion water rates	£5.82
BACS no. 58	BDO	External Audit	£240.00
BACS no. 59	I.C.O.	Annual membership	£35.00
BACS no. 60	Mrs. M. Caygill	Hosting email address	£19.96
BACS no. 61	RJ Electrics	Electrical check of pavilion	£72.00
BACS no. 62	Yorkshire Water	Allotments water rates	£116.55
BACS no. 63	Staff Charges		£226.20
BACS no. 64	HMRC	Employee's tax	£4.80
BACS no. 65	Arrow Publications	Items printed in newsletter	£114.00
BACS no. 66	Glendale	Grounds maintenance	£282.64
BACS no. 67	Parish Centre	Hire of room (October meeting)	£24.75
BACS no. 68	British Legion	Poppy wreath and top-up donation	£100.00

24. **To Receive Correspondence**

a) Information on Adventure Days for half term

b) Calendar voice of events for the voice of children and young people

c) Correspondence on Supertram

d) Carers' Trust Funding Opportunities

25. **To Confirm Date and Time of Next Meeting**

It was agreed to hold the next meeting on Wednesday, 9th November 2016, commencing at 7.00 p.m. at the Auckley Centre.

Chairperson

Date