

THE MINUTES OF AUCKLEY PARISH COUNCIL
HELD ON WEDNESDAY, 14TH SEPTEMBER 2016, COMMENCING AT 7.00 P.M.
AT THE AUCKLEY PARISH CENTRE

- Present: Mrs. J. Worthington (Chairperson), Mr. S. Featherstone (Vice Chairman) ,
- Mr. I. Butterfield, Mrs. D. Fiddler, Mr. G. Payne, Ms. J. Staniforth, Mr. I. Swainston,
- Mr. G. Warrender
- Community Officer Stephen Racjan
- In attendance Mrs. M. Caygill (Clerk)

Before the start of the formal meeting a period of 15 minutes was allowed for public participation

No members of the public attended the meeting.

1. **To Receive Apologies**

Received and accepted from Mrs. S. Platts.

2. **To Receive Declarations of Other Interests and any Amendments**

No declarations received.

3. **To Approve Minutes of the Previous Meeting Held on 13th July 2016**

The minutes were approved and signed as a true record.

4. **To Receive Community Police Report**

- a) **PACT Meeting** - Mrs. Worthington attended the PACT meeting at Armthorpe and spoke with the Inspector regarding ongoing problems of speeding on the B1396. In answer to her query re. quad bikes, she was advised that these vehicles are required to display number plates when being ridden on the highway.
- b) **Community Speed Watch Schemes** - Three Council Members have so far accompanied PCSO Officers operating speed cameras at Main Street, Hurst Lane and Hayfield Lane. On each occasion several motorists were found to be exceeding the speed limit, and these will be sent letters. The PCSO's to be thanked for inviting representatives to attend speeding operations, and asked whether it would be possible to keep up the momentum by continuing to monitor Main Street, Hurst Lane and Hayfield Lane on a regular basis.
DMBC Highways to be asked whether it might be possible to install traffic- calming measures on local roads similar to those deployed at Alderson Drive, i.e. raised red strips placed across the road displaying a 'SLOW' notice.

5. **To Receive Report from District Councillors and/or DMBC Officers**

Mr. S. Racjan reported on the following matters:

- a) **Funding** - New or established groups can bid for funding to provide equipment, materials, training, coaching, renting a hall, etc. Applications before 30 September.
- b) **Speed Checks** - Mr. Racjan has been operating a speed camera at Hurst Lane and reported that out of a total of 95 cars, 25 were driven over 40 mph and 2 cars were driven at 53 mph.

6. **Matters Arising from the July Meeting**

- a) **Land Near Nisa Store** - DMBC's Environmental Officer has spoken to the owner and been advised that he is waiting for Yorkshire Water to come and lay the pipes to the rear of the building. Two of the units have provisionally been booked. It was reported that there is now a skip and some pipes on site which looks as if some progress is being made in this matter.
- b) **Blocked Gullies** - DMBC to be asked to clean out surface water gullies on Main Street, Hurst Lane and Hayfield Lane where sand is blocking the drainage of water, leading to flooding of roads after rainfall. Council to request provision of a gully on the highway or a soakaway on the verge to rear of the Cambrian Estate where regular ponding of water occurs.
- c) **GP Surgery** - It was agreed to write to Dr. Suckling, DMBC's Director of Public Health, regarding possible provision of a surgery in Auckley Parish.
- d) **Yorkshire Wildlife Park** - An Appeal Hearing will take place on 26th, 27th, 30th, 31st January 2017 at Doncaster Magistrates' Court. Council was invited to send a representative, but no one wished to attend.
- e) **Water Draining onto Pathway From Resident's Fall Pipe** - A reminder to be sent to DMBC.
- f) **Request for Dog Stencils, Hurst Lane** - Mr. Racjan will arrange for these to be provided.

6. **Matters Arising (continued)**

- g) **Broadband Problems** - A resident of Mulberry Park has expressed concerns regarding poor broadband services in the area. He was advised that local M.P., Ms. Caroline Flint, has written to BT on a number of occasions on behalf of constituents, and will be happy to send individual concerns to try and ascertain any further information. Ms. Flint's office details to be supplied to resident.
- h) **Land Around Co-operative Store** - It was reported that hedges around the store need trimming and the boundary fencing is in need of repairing. The owner to be informed.
- i) **Bus Shelter, Gatehouse Lane** - SYPTE staff have trimmed vegetation around the bus shelter, but the building is still obscured by trees and bushes which need cutting back along the whole stretch of the verge. DMBC to be asked to inspect.
- j) **Bus Shelter, Main Street** - SYPTE staff have cut back the vegetation growing through the back of the wooden shelter, but have left all the creepers round the side and back which, if left, will eventually damage the wood. Another letter to be sent to the Authority.
- k) **Trees Overhanging Verge at Entrance to River Way** - DMBC Highways advises the verge is their responsibility, and they will arrange for the trees to be trimmed.
- l) **Damaged Pavilion Barge Boards** - Mr. Hargreaves has replaced the barge boards without charge, and has also made and fitted wooden supports behind the boards to give them stability and prevent them being damaged if hit by a ball. Total cost for materials and labour £75. Council approved payment.
- m) **Items on Web Site** - The Web Master has been reminded that the agenda needs to be displayed on the web site as soon as possible after it has been received, and no later than the Thursday prior to the meeting. The Clerk reported that the September agenda was placed on the web site much sooner and the new photographs are now also on view.
- n) **Concerns Regarding Traffic on Mosham Road** - Pending. A reminder to be sent.

7. **To Approve Quarterly Internal Audit**

The 2 Council Members designated to check the internal audit, have signed the quarterly audit as correct.

RESOLVED - Council approved the audit.

8. **To Consider Quotations to Install Litter Bin**

Mr. Hargreaves (Need a hand) quotes the sum of £185.00 to remove existing bin and install new bin on a concrete base.

RESOLVED - Following discussion, Mr. Butterfield proposed that the quotation be accepted.

Mr. Featherstone seconded the proposal, and the motion was carried.

9. **Report of Meeting to Discuss Provision of Recreational Facilities at Hayfield Lane, 13 Sept.**

Three Parish Councillors and Clerk met with Community Officer, David Ridge, Ward Members Allan Jones and Jayne Cox, and Planning Officer, Scott Cardwell. The meeting was arranged to clarify exactly what facilities the Parish Council wishes to see on the sports field at Hayfield Lane and, once this is established, the information can then be sent to Peel.

Council agreed that adequate restoration facilities should be provided, given that the field originally had 4 tennis courts, a sports hall and squash court. In the light of this they have clarified the provision they wish to see as follows: Football pitch, MUGA, Small children's play area, Changing facilities building, Minimum 15 year's maintenance. Transfer of the land to Parish Council

Mr. Cardwell has forwarded these views to Peel for consideration.

10. **To Discuss Proposals for Highway Verge Adjacent to Ellers Lane Car Park**

DMBC's Parks & Open Spaces Officer confirms that the verge is their responsibility, including the narrow strip on which the recycling bins sit, and the Authority would require the Parish Council to indemnify them by entering into an agreement. The most appropriate way to deal with this request would be for the P.C. to submit their planting and maintenance proposals for Streetscene to approve and the planting and maintenance would then be undertaken via a mutual agreement. As the verge also forms part of the sight lines for motorists exiting this junction, it would be necessary to have any planting either set back or below growing cover. When an agreement is in place and prior to commencement of the work, the Officer needs to be informed in order to carry out a search to identify any underground utility apparatus in the ground.

RESOLVED - It was agreed to obtain details of planters similar to the one at the Blaxton roundabout.

11. **To Ratify Donation to 'Cash for Kids' Competition**

At the July meeting Mr. Racjan reported that Hallam FM had organised a competition between 6 streets in South Yorkshire, one of which was Larch Avenue in Auckley. The street raising the most money in 3 weeks would win a street party for up to 200 people, and the local community was asked to support this venture. Council decided at the July meeting to give a donation in the sum of £25.00 towards the competition to support local residents, but had not advertised this on the agenda prior to the meeting.

RESOLVED - Council ratified its decision to give a donation of £25.00 to 'Cash for Kids'.

12. **Highway Officer's Response to Pedestrian Crossing Request**

DMBC's Highways Officer advises that the Local Authority is currently dealing with the planning application relating to the new Sixth Form College and this includes the specific assessment for the need for provision of a pedestrian crossing facility in relation to that development and the existing pedestrian movements in the area. In this situation they must await the completion of the assessments which are underway and consider the need for further action.

RESOLVED - It was agreed to write, now that planning permission has been granted, and ask for an update and reiterate that a crossing is needed at this location. The Clerk to also contact Mr. Ridge to enquire whether any S106 funding might be available towards a crossing.

13. **To Consider Application From Danum Archers to Use Sports Field**

Due to expansion of the Doncaster Rugby Club at Armthorpe, the Danum Archery Club needs to vacate its current premises by 31st December, and enquires whether they might be able to use the facilities at Riverside Park to practise archery on at least 3 days a week, and also store equipment.

RESOLVED - The request was fully discussed by Council and it was decided this venue would not be suitable or safe because of Health and Safety issues - there would be a risk to children who currently are able to roam throughout the whole of the park without any restrictions.

Mr. Featherstone proposed that the request be refused, Mr. Warrender seconded the proposal, and the motion was carried unanimously. A suggestion was made that the club might wish to approach the Yorkshire Wild-Life Park to see whether this establishment might be able to accommodate the archers.

14. **To Discuss Highway Matters**

- a) **Parking at Lancaster Court** - It was reported that there has been a substantial reduction in the number of vehicles now being parked at the entrance to the apartments. The Clerk to write and ask DMBC Highways what is the time scale for proposed double yellow lines be implemented.
- b) **Untidy Grassed Area, Fir Tree Avenue** - DMBC's Environmental Officer is making enquiries with Peel and Bridgford Estates regarding maintenance of this land.
- c) **Changes to Bus Route Between Doncaster and Airport** - A resident of Cypress Avenue has written to express concerns that the new X4 bus no longer travels along Hurst Lane from the A618 to the Hayfield Lane junction (thereby passing the Elm Road/ Larch Avenue complex), but now takes the shorter route of turning first right onto the airport link road.
SYPTTE advises that Service X4 has been introduced by the Doncaster Bus Partnership to provide a new enhanced and quicker strategic link to the airport supported by DMBC, Sheffield City Region and Peel Airports. While it is unfortunate that the bus stop at Elm Road is no longer served, due to the new Service X4, the routine 57 bus from Doncaster to Finningley serves the bus stop 400 metres away every 20 minutes, rather than the previous airport X19 hourly bus service.
RESOLVED A copy of SY Passenger Transport's reply to be sent to the resident in question.
- d) **Water Leak, Main Street** - The Clerk reported that Yorkshire Water has been investigating a leak on the B1396 outside Auckley Church for several weeks, but has not yet located the source. A valve has been ordered in order to turn off all the water in the vicinity and the road will be excavated with the use of traffic lights. A water leak has also been reported at Hurst Lane near to the entrance to the entrance to the scout hut, and this will be investigated.
- e) **Damaged Highway Surfaces** - Members reported that road surfaces at Main Street, School Lane and Ellers Lane are in a poor state, and it was agreed to ask DMBC whether these could be resurfaced.
- f) **Skip and Bins Left in Pinfold** - During August a small rubbish skip was seen parked in the pinfold, a letter was sent to the occupant of a nearby property being renovated, and the skip was removed the following day. However, several wheelie bins have also been seen in the pinfold on collection days.
RESOLVED - This to be an item on Council's list of contributions to the Arrow newsletter.

15. **To Discuss Recreation Matters**

- a) **Request for Wild Flowers** - A resident has asked whether Council could plant wild flowers on the triangular piece of land at Riverside Park to the rear of his property.
RESOLVED - Council considered the request but did not feel there would be any benefit in planting at this location. The resident to be informed of the decision.
- b) **To Report Cost to Affix Toilet In Pavilion** - Following the Auckley Show it was discovered that the left-hand toilet cistern had become detached from the wall. On examination, it was found that the cistern, together with the toilet base, had only been fixed with adhesive, rather than screwed down and needed to be stabilised as soon as possible before further damage occurred. 'Need a Hand' carried out work to screw the cistern to the wall and the toilet base to the floor at a cost of £85.00.
RESOLVED - Council approved payment.
- c) **Request for Trimming of Bushes** - A resident of Sandhill Rise has asked for bushes on Riverside Park overhanging his garden to be trimmed back. The Clerk to contact 'Need a Hand'.
- d) **Date and Venue for Christmas Carol Singing**
The Clerk has made enquiries with the Armthorpe Elmfield Band who have suggested Tuesday 13 December, and this is also a convenient date for Mr. Fletcher at the Eagle and Child. Date agreed.
- e) **Emptying of Dog Bins** - A complaint received re. a dog bin not being emptied rear of Ainsley Close. The Clerk did ring DMBC after August Bank Holiday and it was emptied promptly. The Handyman to be asked to monitor the bins to make sure they are being emptied regularly.
- f) **Trees Near Public Footpath** - It was reported that fencing has recently been erected between the new development and the Charity land, and this has highlighted a line of trees near the public footpath
RESOLVED - DMBC's Tree Officer to be asked whether any of the trees have TPO status and, if not, can he advise how they can be retained.

16. **To Consider Suitable Items for Printing in October Newsletter**

The following items to be forwarded to the 'Arrow' Newsletter:

- a) The Show Committee to be thanked for staging the latest Auckley Show
- b) Report on Community Speed Watch Checks
- c) Update on request for pedestrian crossing, Hurst Lane
- d) New telephone number for power cuts
- e) The Garden & Allotments to be thanked for planting and maintenance of flower tubs on green area
- f) Skip and wheelie bins being left on pinfold

17. **To Consider Possible items to Display on Parish Web Site** -

It was agreed to send the newsletter items to the web master to display on web site.

18. **To Make Comments on NALC's Community-Led Housing Survey**

The Survey was noted.

19. **To Discuss Charity Commission's Advice Re. Remuneration for Secretarial Work**

The Charity Commission refers the Trustees to their guidance 'Trustee Expenses and Payments (CC11)' however, this only gives advice when the person undertaking secretarial work is a Trustee, but no advice for anyone not in that position.

RESOLVED - It was agreed to write to YLCA for clarification.

20. **To Receive Reports From Members Who Have Attended Meetings:**

- a) **PCJCC Meeting 13 July** - Mrs. Worthington reported that 'Kingdom Security' has issued 2,800 penalty fines relating to litter and dog fouling offences.
The Public Spaces Order regarding dogs has been updated and should be in place later this year.
The Customer Relationship Management System has been updated.
- b) **Code of Conduct Training Session** - Mrs. Worthington attended the training session where one of the items discussed was the case of a Parish Councillor who declared a pecuniary interest in a matter under discussion at a Council meeting but then proceeded to vote, which resulted in him being heavily fined by a Magistrate. This is the first fine ever recorded regarding declarations of interest.
- c) **Public Rights of Way** - Mr. Warrender reported that public footpaths are being monitored and consideration is being given as to whether all public footpaths should be made into bridleways.
- d) **Auckley Parish Centre** - Mr. Warrender reported that the Committee is attempting to obtain a lease of the building but are unable to source the original plans. Ms. Staniforth is to make enquiries.

21. To Consider Planning Applications:

- a) No. 16/01700/FUL - Erection of boundary fence (retrospective), relocation of vehicular entrance from Ellers Lane to Common Lane and erection of entrance piers to vehicular entrance 22 Common Lane, Auckley
Council expressed concerns that to move the vehicular access/egress around the corner to Common Lane would present a safety issue, and to continue the fencing to the boundary which is currently the driveway would create a hazard for both pedestrians and road users when occupants of the adjacent property wish to leave their property in a motor vehicle.
- b) No. 16/01874/FUL - Erection of single storey extensions to the rear and side of the property to create additional living space - 19 Ellers Lane, Auckley
No objections, but Council would hope that materials used are in keeping with the existing property.
- c) No. 16/02032/CPE - Certificate for existing lawful use of dwelling house without compliance with agricultural occupancy condition 2 of Planning Permission D/77/409/AU as approved under Planning Permission D/74/1690/AU 'Trenton', Hayfield Lane, Auckley
Council recommends that the Agricultural Occupancy Condition is retained.
- d) Consultation on Draft Design Code Supplementary Planning Document re. Carr Lodge Site - Noted

22. To Report Decisions Made by DMBC's Planning Committee

The following applications were granted planning permission:

- a) No. 16/01531/FUL - Siting of modular building - Hayfield Primary School, Hayfield Lane, Auckley
- b) No. 16/00719/REMM - Details of access, appearance, landscaping, layout and scale of design for 96 dwellings on approx. 2.63ha of land - Land off Hurst Lane adjoining airport, Hayfield Lane Auckley
- c) No. 16/01255/FULM - Erection of 3 storey sixth form college. new sports centre and associated on-site sports pitches (including sports pitch use by Hayfield School), formation of vehicular access including drop-off point, car park and associated landscaping - The Hayfield School, Auckley

23. To Approve Banking Transactions/Signing of Cheques

Cheque no. 002353	Donation	'Cash for Kids'	£25.00
BACS no. 40	Staff Charges		£226.20
BACS no. 41	HMRC	Employee's tax	£4.80
BACS no. 42	Arrow Publications	Items for newsletter	£66.00
BACS no. 43	Glendale	Grounds maintenance	£311.70
BACS no. 44	J.W. Bichan	Remove fallen tree across dyke	£180.00
BACS no. 45	Staff Charges		£226.20
BACS no. 46	HMRC	Employee's tax	£4.80
BACS no. 47	Need a Hand	Construct and fix supports to boards	£75.00
BACS no. 48	Need a Hand	Secure cistern & toilet base	£85.00
BACS no. 49	Parish Centre	Hire for September meeting	£24.75
BACS no. 50	Glendale	Grounds maintenance	£188.42
BACS no. 51	Mrs. M. Caygill	Purchase stationery	£35.38
BACS no. 52	N Power	Pavilion electricity	£45.89

24. To Discuss Computer Issues

Council Members discussed whether the annual subscription to 'Aries Internet' in the sum of £19.96 for hosting the Clerk's domain name registration should be funded by Council.

RESOLVED - Following discussion, Mr. Payne proposed that this should be funded by Council, Mr. Warrender seconded the proposal, and the motion was carried by a majority.
Ms. Staniforth did not agree with this decision.

- 25. To Receive Correspondence** - YLCA Conference at Scarborough 28/30 October, b) Community Investment Fund Guidance, c) Doncaster Imagination Library, d) Offer of free skateboarding e) Developing Capacity of Smaller Councils Survey - Noted.

- 26. To Confirm Date and Time of Next Meeting** - To be held on Wednesday, 12th October 2016 at the Auckley Parish Centre, commencing at 7.00 p.m.

Chairperson

